

**DISSEMINATION OF INFORMATION ABOUT THE
FOREST PRESERVE DISTRICT OF WILL COUNTY
AS REQUIRED BY THE ILLINOIS FREEDOM OF INFORMATION ACT**

The Forest Preserve District of Will County is a unit of local government incorporated and organized under the laws of the State of Illinois which has the purpose of protecting and preserving the flora, fauna, and scenic beauties for the education, pleasure, and recreation of the public.

The Forest Preserve District of Will County has certain functional subdivisions (see attached). The approximate amount of the operating budget of the Forest Preserve District of Will County is \$16,450,900.00.

The District's main office is located at 17540 W. Laraway Road, Joliet, Illinois, 60433. Call 815/727-8700 weekdays for details or visit *ReconnectWithNature.org* to answer your questions. The District owns and operates six (6) educational facilities:

Sugar Creek Administration Center	815/727-8700
Monday – Friday: 8 a.m. – 4 p.m.	815/722-3608 (fax)

Plum Creek Nature Center	708/946-2216
Tuesday – Saturday: 10 a.m. – 4 p.m.	708/946-2290 (fax)
Sunday: Noon – 4 p.m.	
Closed on Mondays	

Environmental Learning Center	708/479-2255
By permit only	

Isle a la Cache Museum	815/886-1467
Tuesday – Saturday: 10 a.m. – 4 p.m.	815/886-6803 (fax)
Sunday: Noon – 4 p.m.	
Closed on Mondays	

Monee Reservoir	708/534-8499
Visitor Center:	
Tuesday – Saturday	
Closed on Mondays	

November 1 – March 31: 8 a.m. – 4 p.m.
April 1 – 30: 6 a.m. – 5 p.m.
May 1 – September 14: 6 a.m. – 7 p.m.
September 15 – October 31: 6 a.m. – 5 p.m.

Preserve:
April – October: 6 a.m. – Sunset

November – March: 8 a.m. – Sunset

Four Rivers Environmental Education Center
For hours of operation, please call

815/722-9470

The District currently has 117 full time employees and 45 part time/seasonal employees. The number of part time and seasonal employees varies throughout the year.

The District is governed by a Board of Commissioners:

Suzanne Hart, President
Ragan Freitag, Vice President
Jim Moustis, Treasurer
July Ogalla, Secretary

Joseph Babich
Steve Balich
Darren Bennefield
Herbert Brooks, Jr.
Liz Collins
Mark Ferry
Mike Fricilone
Gretchen Fritz
Donald Gould
Kenneth Harris
Robert Howard
Charles Maher
Donald Moran
Annette Parker
Beth Rice
Cory Singer
Lauren Staley-Ferry
Jackie Traynere
Ray Tuminello
Tom Weigel
Stephen Wilhelmi
Denise Winfrey

The nine member, Citizens Advisory Committee, composed of the following people, advises the Board and its Committees on use of District lands and land acquisitions:

Mary Ann Deutsche, Chair
Dr. Bill Bromer
Gil Anderson

Steve Baker
Michael Reilly
Patti Nugent
Larry Troutman
Kathy Dehn
Jonathan Jones

The Executive Director of the Forest Preserve District is Marcella M. DeMauro.

The Freedom of Information Officers are Lori Green, Cindy Cain, and Meredith Clavenna.

Any person may obtain public records for inspection or copying, in accordance with the provisions of the Illinois Freedom of Information Act, by submitting a completed Request for Records form (attached) or a written request to the designated Freedom of Information Officer of the District. All requests must be in writing to ensure the required response time is met. Any written request, regardless of format (including via e-mail), will be treated as a valid FOIA request. The requester must indicate if the request is a commercial request.

Fees Charged for Copies of Records: There is no charge for the first 50 pages of black and white, letter or legal sized copies. Additional copies are 15 cents per page. For color or oversized copies, the actual cost of reproducing the records will be charged. Records which must be custom copies by an outside service are available at the cost of reproduction. The cost of certifying a record shall be \$1.00 per document.

INDEX OF AVAILABLE RECORDS

1. Forest Preserve District Board of Commissioners
 - a. Agendas and meeting minutes
 - b. Resolutions
 - c. Ordinances

2. Forest Preserve District Committees (agendas/meeting minutes)
 - a. Finance (current)
 - b. Operations (current)
 - c. Ad Hoc Rules (current)
 - d. Land Acquisition
 - e. Executive

3. Agendas and Meeting Minutes of Other Appointed Committees/Commissions
 - a. Citizens Advisory Committee

Forest Preserve District of Will County

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- b. Thorn Creek Woods Management Commission
 - c. Will County Historic Preservation Commission
 - d. Illinois Association of Conservation and Forest Preserve Districts
4. Permits: Picnic and special use for current calendar year
 6. Inventories
 7. Financial reports: Purchase requisitions, disbursement reports, annual audit reports, annual Treasurer's reports
 8. Real estate records on property owned by the Forest Preserve District
 9. Police records
 10. Maintenance records
 11. Improvements records
 12. Various procedures/policies of the Forest Preserve District Staff and Board